



PARKING RULES & REGULATIONS DOWNSVIEW COMPLEX, TORONTO, ONTARIO

GENERAL

These rules are effective immediately and are subject to change without notice when necessary to facilitate the parking program. The rules apply to all parkers and all parking areas. Changes or modifications of these rules will be announced by emailing all permit holders.

- The parking enforcement officers are authorized by the City to enforce the bylaws, and regulations of the City and the rules, policies and regulations regarding parking.
- If you have questions, concerns or inquiries always behave in a professional manner towards the parking management employees. You can contact the parking management by e-mail to downsview@unitpark.ca
- All parking permits issued are ONLY valid for parking lot assigned.
- Violations of the rules, regulations and bylaws will result in warning, ticket, towing of vehicle at owner's expense, suspension or termination of parking privileges immediately.

LIABILITY DISCLAIMER

Parking charges are for the use of parking space only. Operator and the landlord, its officers, agents, employees, successors and/or assigns assume no responsibility whatsoever for any and all losses, damages or expenses due to fire, theft, collision, mechanical defects or any act, error or omission, whether negligent or not to the vehicle or its contents however caused.

Remove all valuables from the vehicle.



PARKING RULES & REGULATIONS

The parking pass is for the sole use of the Parker on the monthly parking application. The parking pass is nontransferable and is the sole property of Unit Park.

A refundable deposit of **\$25** for the parking pass is required at the time of issuance of parking pass. The parking pass **MUST** be returned immediately upon cancellation of parking privileges to obtain the deposit refund.

If in the sole opinion of Unit Park, a vehicle is parked illegally in a reserved parking area, is blocking another vehicle, is parked in a designated aisle way, or loading area or represents an unsafe condition, the vehicle will be tagged or towed at owner's expense.

The responsibility of payments remains with the Parker while in possession of the parking pass. The payment of monthly accounts shall be due on 15th of the previous month. If payment is not received within three business days of the due date, the parking privileges will be terminated without further notice.

Unit Park reserves the right to cancel the parking upon 30 days prior written notice. The applicant **MUST** supply 30 days written notice if cancelling parking privileges. Parking pass **MUST** be returned immediately upon cancellation.

ANY ATTEMPT OF FRAUDULENT USE OF THE PARKING PASS SHALL RESULT IN IMMEDIATE TERMINATION OF PARKING PRIVILEGES WITHOUT ADJUSTMENT. THE PARKER MUST COMPLY WITH THE RULES & REGULATIONS, SUBJECT TO REVISION FROM TIME TO TIME.

Lost or Stolen parking pass must be reported to Unit Park immediately for a new parking pass to be issued. An additional deposit of **\$25.00** will be required for the new parking pass. A damaged parking pass will be replaced free of charge.

Where necessary, a valid Decal/Hangtag must be displayed at all times on the rear view mirror with Unit Park logo facing out. Failure to display a valid Decal/Hangtag in this manner may result in ticketing or towing charges at your expense. Unit Park will replace damaged decal/hangtag at no charge when returned.

ALL ACCESS CARDS ARE THE PROPERTY OF UNIT PARK. ONCE ASSIGNED TO A PARKER, ACCESS CARDS ARE NOT TO BE TRANSFERRED, LENT, OR OTHERWISE PROVIDED TO AN UNAUTHORIZED INDIVIDUAL FOR THE PURPOSE OF PARKING HIS / HER VEHICLE.

Unit Park reserves the right to cancel any parking agreement if the customer is found to be misusing his / her Access Card to allow other vehicle (s) access to the parking facility.

Parkers are subject to the terms and conditions displayed on all signs in the parking facility.

Parking rates are subject to change with 30 days written notice.



Unit Park reserves the right at any time and from time to time to refuse parking at the Parker's normal location.

THE PARKER MUST NOTIFY UNIT PARK OF ANY CHANGES IN INFORMATION CONCERNING AUTHORIZED REGISTERED VEHICLE(S).

Registration of a vehicle is not a parking permit and carries no parking privileges. Vehicle registration merely enables the parking management to identify and if necessary contact the operator. Any replacement vehicle shall be registered before parking the replacement vehicle on site. Any license plate changes must be registered within 48 hours of the issuance of the new license plates.

No washing or repairing of automobiles, or filling of grease, oil or gasoline shall be carried on, in the parking facility.

No animals are to be restrained in an automobile in the parking facility.

PARKING IN THE PARKING FACILITY OF UNAUTHORIZED AUTOMOBILES WILL CONSTITUTE TRESPASS AND SUCH AUTOMOBILES MAY BE TOWED FROM THE PREMISES AT THE OWNER'S RISK AND EXPENSE.

PARKERS RESPONSIBILITY

ACCIDENTS

Accidents involving a vehicle resulting in personal injury, damage to property or theft must be reported immediately to Unit Park at (416) 248-8698 or by email downsview@unitpark.ca

PAYMENT OF FEES

Parking fees are due on the 15th day of the previous month. Failure to pay within three days of the due date may result in suspension of parking privileges.

A payment equivalent to one (1) full month's parking fee plus applicable HST (13%), and a refundable transponder/access card deposit will be required in advance.

Parking charges plus all applicable taxes are payable on the 15th day of each month and subject to interest charges at 2% per month (26.8% per annum) on any unpaid balances thereafter. If the 15th day of the month falls on a statutory holiday or weekend, the payment is required on the following business day.

Parking fees are not pro-rated. Parking fee is for the calendar month, from the first of the month to the end of the month. Neither pro-rating nor refunds will be made for any part of a month during which time a permit is not used.

PAYMENT OPTIONS

We accept VISA, MasterCard or Pre-Authorized Payment (EFT).



NSF CHARGES

A \$25.00 administration charge will be applied to any insufficient funds (NSF) or declined payment. There are no exceptions to this policy.

FINDING AUTHORIZED SPACE

The responsibility of finding a valid parking space rests with the driver. A valid parking space is constituted as being between two yellow/white lines in a parking area. Lack of parking space, mechanical problems, inclement weather conditions or other disabilities are not considered valid excuses for violations of traffic and parking regulations. If there are no spaces available, please contact the parking management and other arrangements will be made.

SPACE AVAILABILITY

A parking permit does not guarantee a holder a parking space, but only an opportunity to park within a specific area or areas. If there are no spaces available, please contact the parking management and other arrangements will be made.

Vehicle must be parked in a designated space. **Vehicles that occupy more than one parking space will be issued a warning, ticket up to termination of parking privileges.**

PERMIT OWNERSHIP

Parker may purchase only one parking permit in his/her own name which constitutes only **one** (1) valid parking space. A valid parking space is constituted as being between two yellow/white lines in a parking area. A permit may be transferred to any vehicle registered by the permit holder. The individual who purchases the permit, however, will be responsible for parking violations by any vehicle bearing the permit. A parking permit signifies an individual who has been granted the privilege of parking.

MULTIPLE VEHICLES

Customers may register more than one vehicle license plate on a permit. Only one of the registered vehicles may be parked at any given time. If more than one registered vehicle is found parked, both vehicles will receive tickets. The maximum number of vehicles that can be registered is three (3).

PERMIT DISPLAY

Where applicable all valid permits must be properly and visibly displayed by hanging from the rearview mirror or placed on the driver's side dash face up with all information in plain view. The responsibility for the proper display of valid permits lies with the holder of that permit. Failure to properly display any valid permit will subject the holder to a warning, ticket up to termination of parking privileges.

SPEED LIMIT

The speed limit for all parking lots and areas is **10 km** per hour, or as otherwise posted. No person shall operate a vehicle in the parking facility in excess of the speed limit. Please drive slowly to ensure everyone's safety.



Accessible Spaces

Only individuals who have been issued, and are displaying, an Accessibility permit issued by the Province of Ontario are permitted to park in the designated Accessibility spaces. Permits must be prominently displayed with no obstruction of information. A city ticket will be issued immediately without warning for parking in the barrier free space without a properly displayed valid provincial permit.

PARKING ACCESS CARDS

All parkers are required to swipe their Parking Access cards regardless if the gates or doors are opened.

REPLACEMENT PARKING ACCESS CARDS OR PERMITS

There is a 24-hour turnaround time and a fee of **\$25.00** to replace lost or misplaced parking access cards. If a lost or misplaced card is found within 60 days of replacement card being issued, the individual may receive a refund.

CANCELLATION / SUSPENSION OF ACCOUNT

Parker **MUST** submit a request via email to cancel / Suspend parking privileges to downsview@unitpark.ca or monthlyparking@unitpark.ca 30 days in advance of the Cancellation / Suspension.

Suspension must be a minimum of one calendar month and up to a maximum of 18 months.

A minimum 12-month period (one calendar year) is required between the end of one suspension and the beginning of a subsequent suspension.

To reinstate parking after cancellation, the parker will be treated as a new parker.

TERMINATION OF PARKING PRIVILEGES

Parking privileges may be terminated immediately for any of the following reasons:

- a) Upon receiving the third (3rd) warning for minor offences
- b) Parking fees are not received within 3 days of the due date
- c) Subletting of parking spaces
- d) Tailgating
- e) Parking an unregistered vehicle without parking management approval
- f) If more than one of the registered vehicles is parked on site at the same time
- g) Displaying a non-original parking permit
- h) Parking in a reserved, designated, accessibility or unauthorized area
- i) Not abiding by the Parking Rules & Regulations

WARNING OR TICKET

Warnings will be issued for any of the following reasons:

- a) Parking in more than one space



- b) Speeding
- c) Not following posted signage
- d) Parking in unauthorized area/lot

Depending on the severity of infraction, a direct city ticket might be issued.

TICKET & TOWING

A vehicle may be ticketed or towed away at the owner's expense for any of the following reasons:

- a) Parking in Accessibility space without permit (No warning)
- b) Parking in a reserved, designated, accessibility or unauthorized area (No warning)
- c) Parking in fire route (No Warning)
- d) Parking in more than one space
- e) Storage of vehicle
- f) Oil or Gas leak (No Warning)
- g) Multiple warnings (No Warning)
- h) Unauthorized use of parking facility (No Warning)

Ticket & Towing charges must be paid before parking privileges are reinstated.

PLEASE CONTACT PARKING MANAGEMENT IF YOU HAVE ANY QUESTIONS REGARDING PARKING.

PARKING CONTROL CENTRE

Downsview Complex
145 Sir William Hearst Avenue
Building C, Basement Room 22
Toronto, Ontario, M3M-1J8
Tel: (416) 248-8698
Email: downsview@unitpark.ca